



PONDICHERRY UNIVERSITY

HORTICULTURE WING

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PU/Hort/F. 24th Convocation /16-17/

Dt; 23.09.2016.

SHORT TENDER / QUOTATION

Sir,

Sub: PU – Hort – Quotation called for Shamiana work at Rajiv Gandhi Cricket Gallery, Pondicherry University Campus – Reg.

Quotation in a sealed cover is hereby invited for providing Shamiana on hire basis in the function area, i.e., Rajiv Gandhi Cricket Gallery in the University Campus as detailed below.

SL.No.	Name of the work	Quantity
1.	FANCY TYPE SHAMIANA: Western side of Cricket Gallery for providing Tea & Snacks to the Faculty, Staffs and Parents with 3 partitions.	6 nos.
*	a. Size: 60' x 40'feet, (L x B) covered with side wall.	1no.
	b. Serving Table covered with white cloth.	6 nos.
	c. PVC Chairs.	100 nos
2.	FANCY TYPE SHAMIANA: For convocation gown stall	1 no.
*	a. Size – 60' x 20' feet, (L x B) covered with side wall.	
	b. Serving Table.	4 nos.

* The above quantities of materials are only tentative and may be vary during the function time as per the necessity. Hence the tender party / supplier should mention their rate as **rate per sq.ft** for Shamiana, and **rate per no.** for serving tables, chairs and side wall, etc., including transportation and labour charges for selecting L₁ bidder / party.

Any clarification for carrying out this work may be discussed/clarified in the office of the Horticulture Wing, Pondicherry University, Puducherry – 14, during working day between 9.30.a.m to 5.30.P.M.

The quotation in a sealed cover superscribed as “Quotation for the Shamiana for Convocation” should reach the Horticulturist, Horticulturist Wing, Pondicherry University, Puducherry – 14 on or before 28.09.2016 upto 5.00.P.M.

The quotation received after the last date will not accepted.

Yours faithfully,

Horticulturist

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TERMS AND CONDITIONS:-

1. The quotation in a sealed cover should be addressed to the Horticulturist, Horticulture Wing, Pondicherry University, Puducherry – 14.
2. The quotation should be sent either by post or in person and should submit / reach this office **on or before 28.09.2016 upto 5.00.P.M.**
3. The rate quoted should be inclusive of all the cost such as material, transportation and arrangement in the venue inclusive of labour charges, etc.,
4. The University reserves the right to accept (or) reject any quotation and to restrict / modify the pattern of floral decoration work.
5. The Shamiana should be arranged in the Rajiv Gandhi stadium, Pondicherry University Campus, Pondicherry – 14 and should be completed on **04.10.2016** before **9.00.A.M.** sharp by the supplier/ vendor.